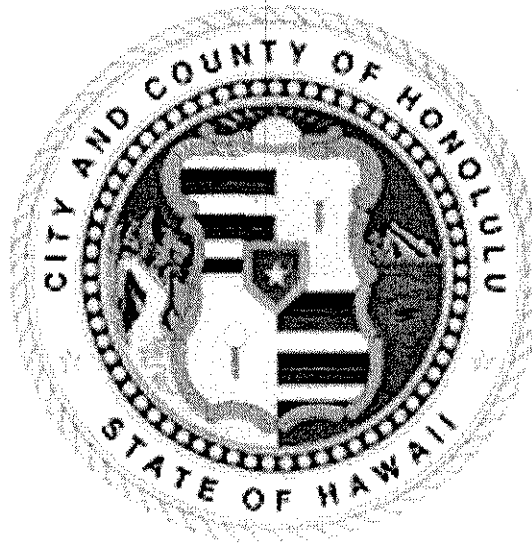
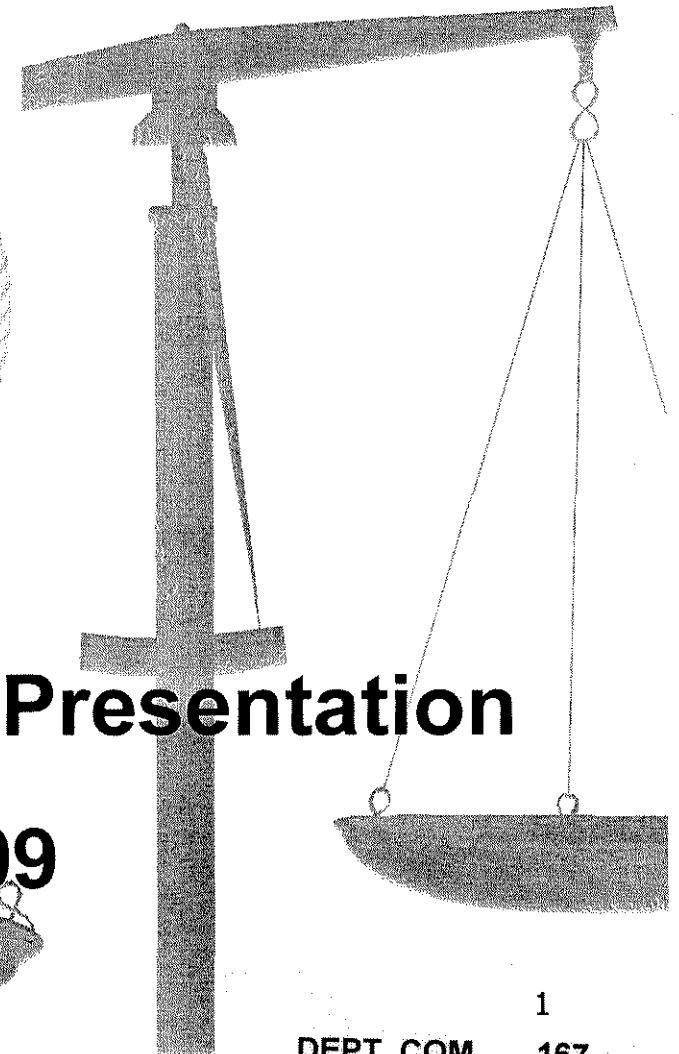


Department of the Corporation Counsel



Operating Budget Review Presentation Fiscal Year 2009



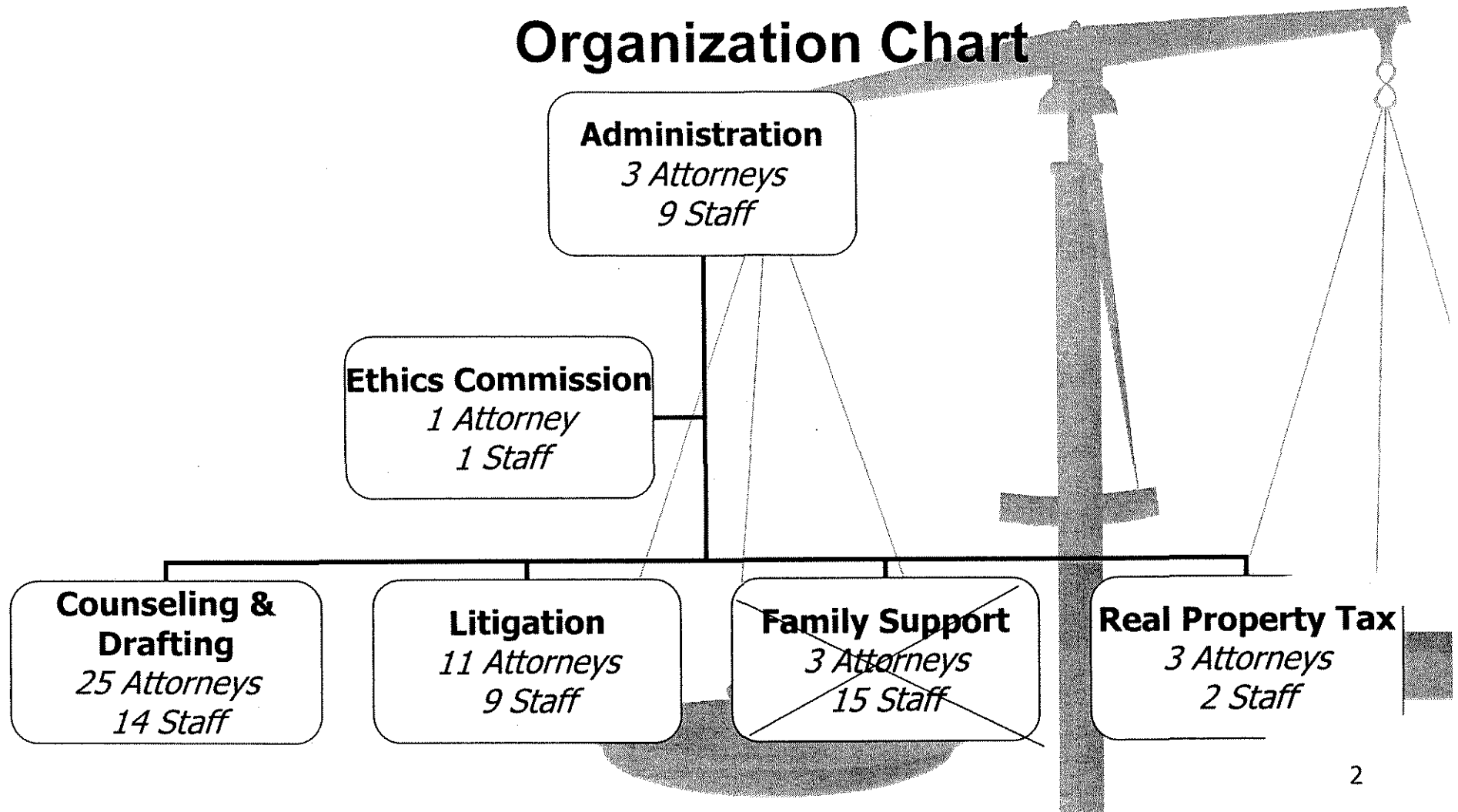
CITY CLERK
HONOLULU, HI

MAR 13 10 23 AM '09

RECEIVED

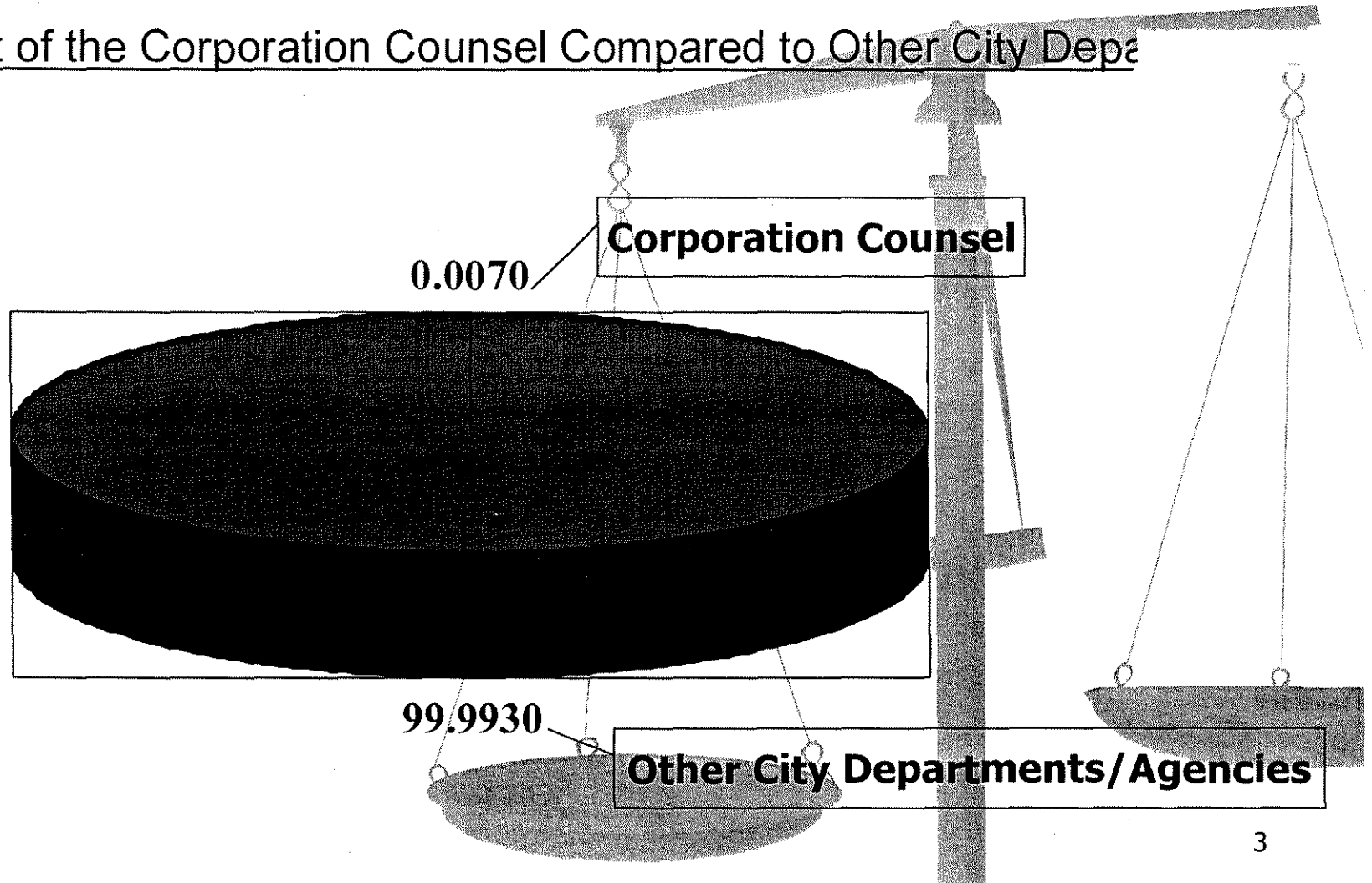
Department of the Corporation Counsel

Organization Chart

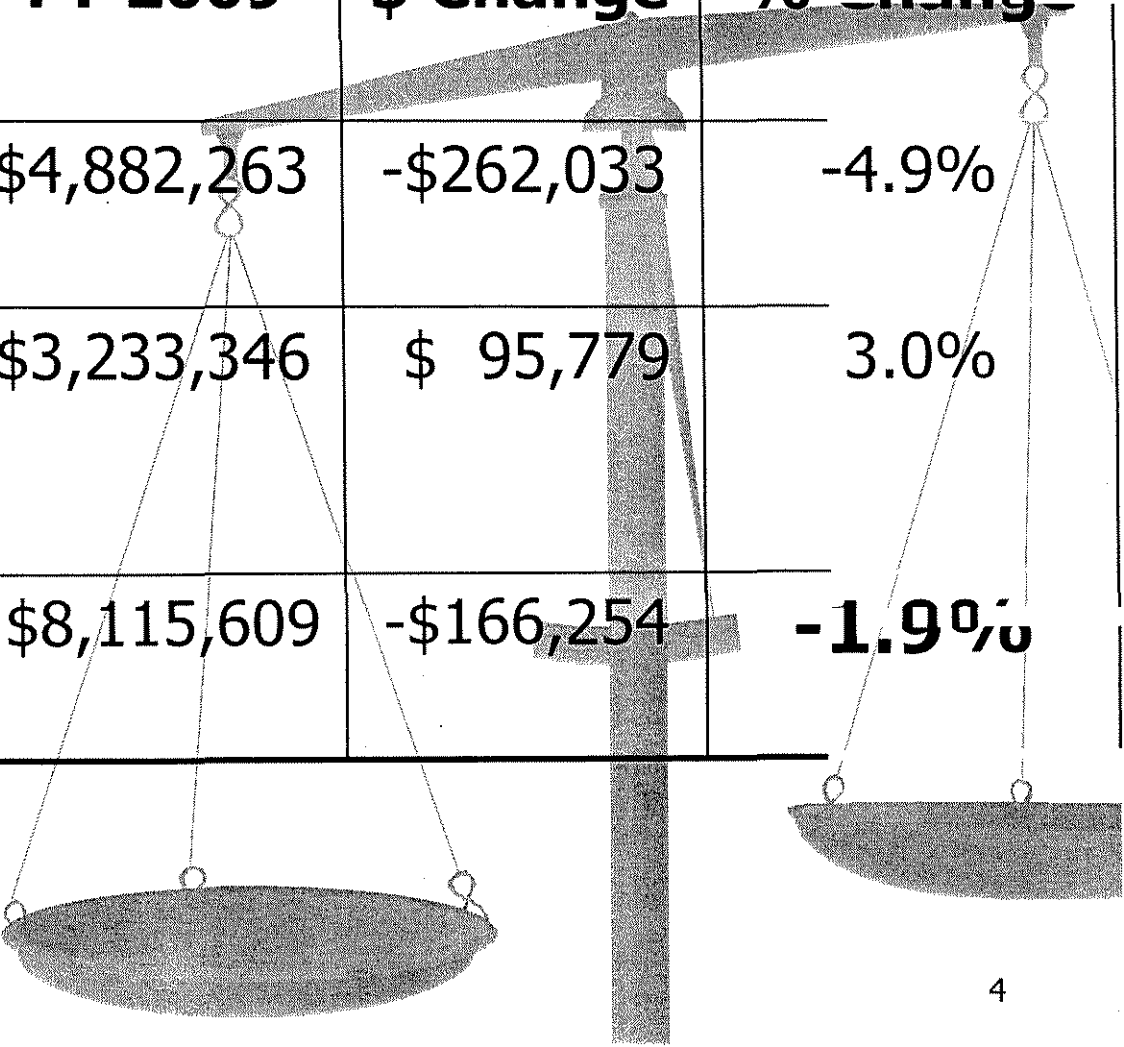


Expense Comparison

Department of the Corporation Counsel Compared to Other City Departments



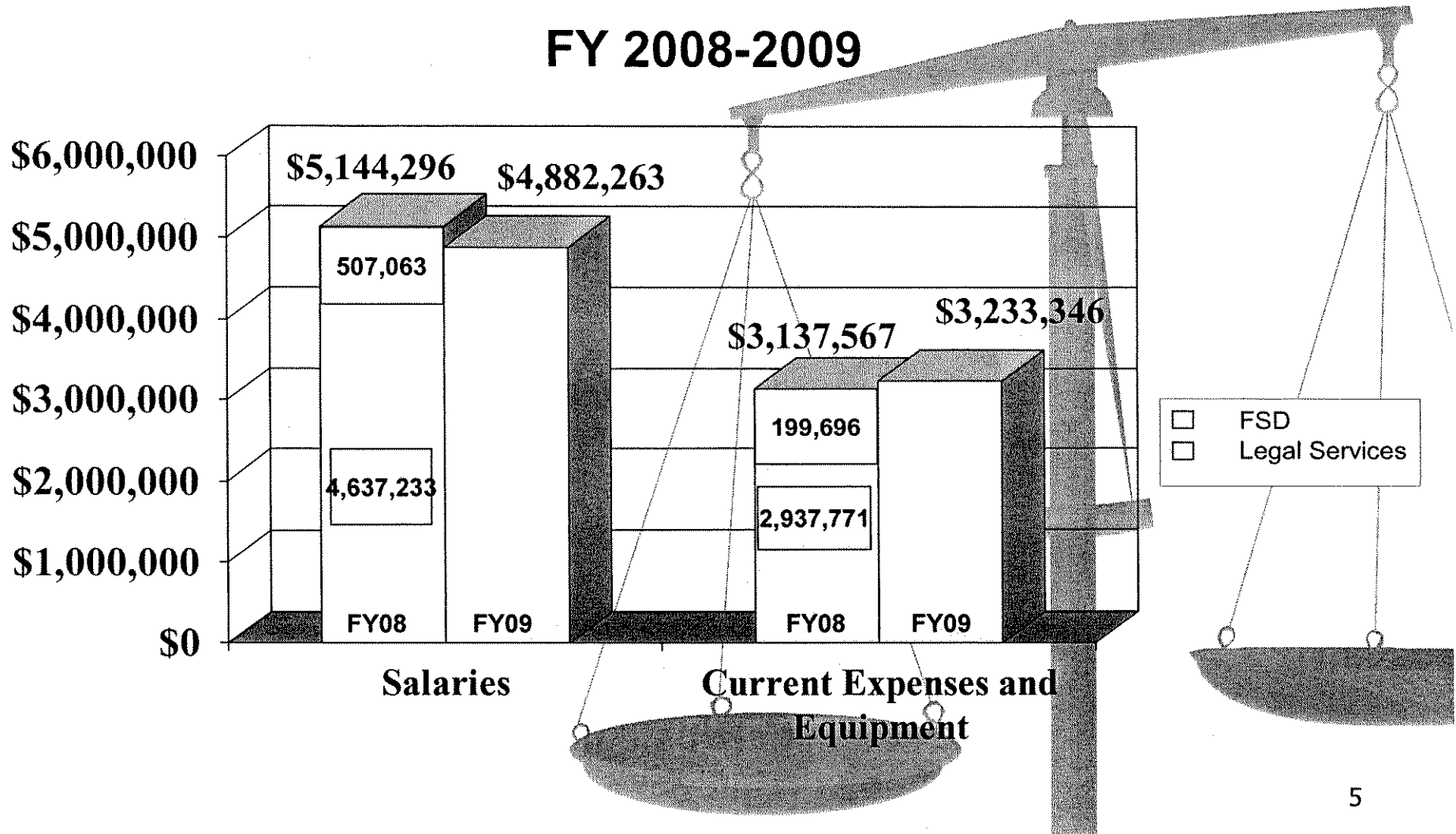
Fiscal Year 2009 Budget



	FY 2008	FY 2009	\$ Change	% Change
Salaries	\$5,144,296	\$4,882,263	-\$262,033	-4.9%
Current Expenses & Equipment	\$3,137,567	\$3,233,346	\$ 95,779	3.0%
Total	\$8,281,863	\$8,115,609	-\$166,254	-1.9%

Department of the Corporation Counsel Operating Budget

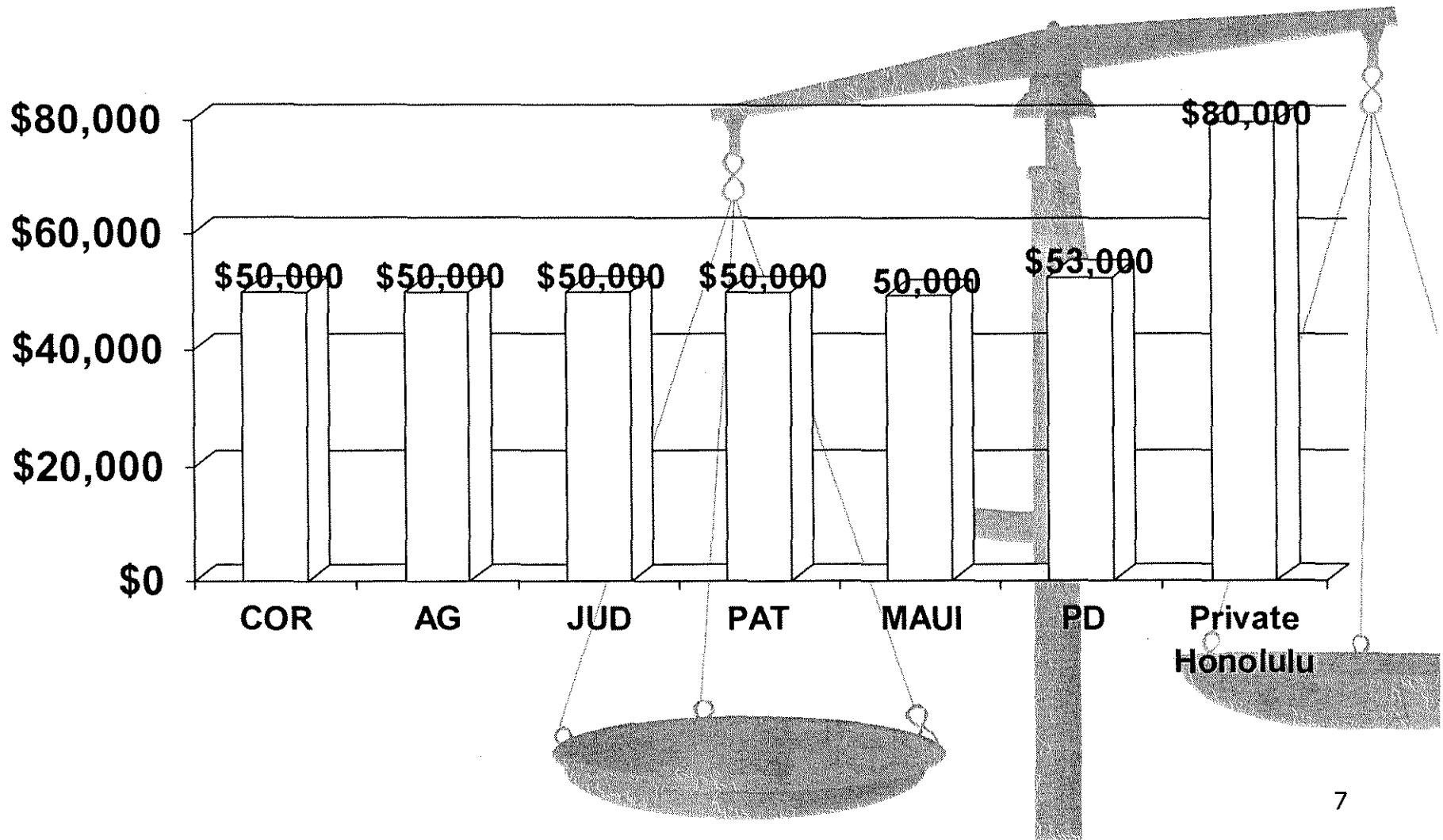
FY 2008-2009



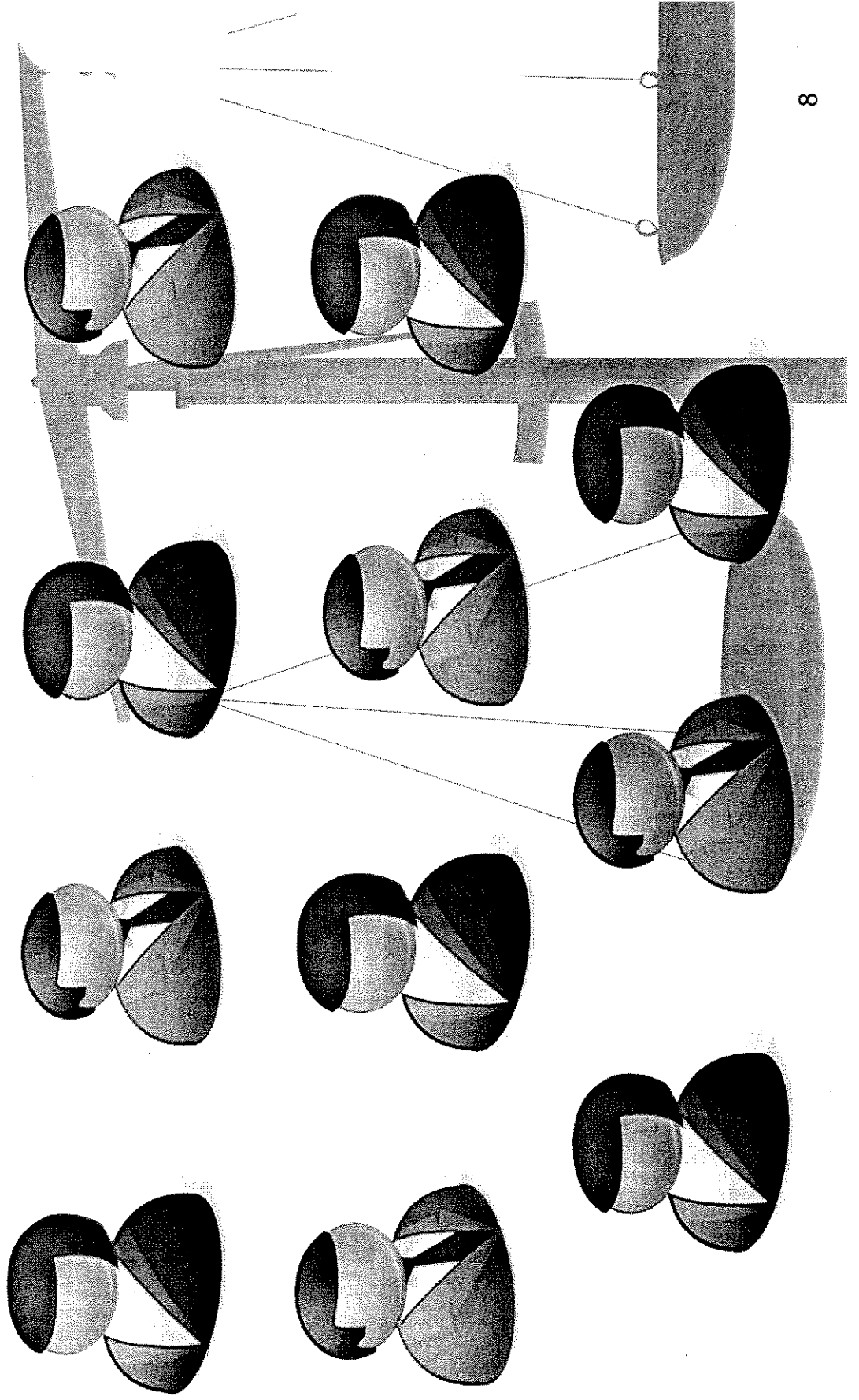
Increase in Salaries

- Funding for 3 previously vacant and unfunded positions transferred from FSD (1 attorney, 1 paralegal, and 1 legal clerk)
- Anticipated 4 percent increase in Deputy Corporation Counsel salaries. The increase is actually a selling point, given the low deputy salaries, and is critical in order for the Department to be able to recruit from other government offices and the private sector
- FY09 collective bargaining raises for support staff

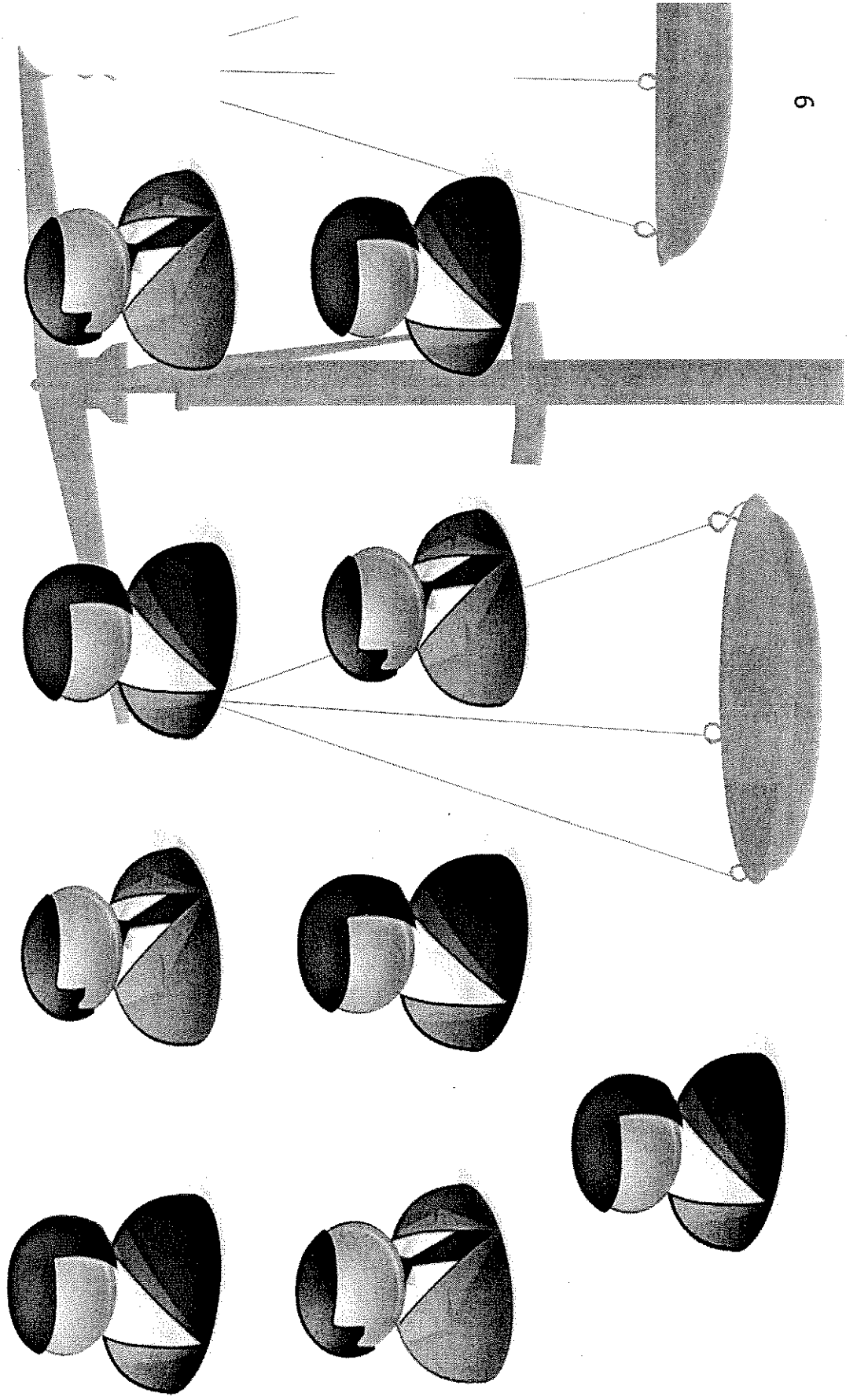
Entry Level Attorney Salary Comparison



Litigation



Litigation

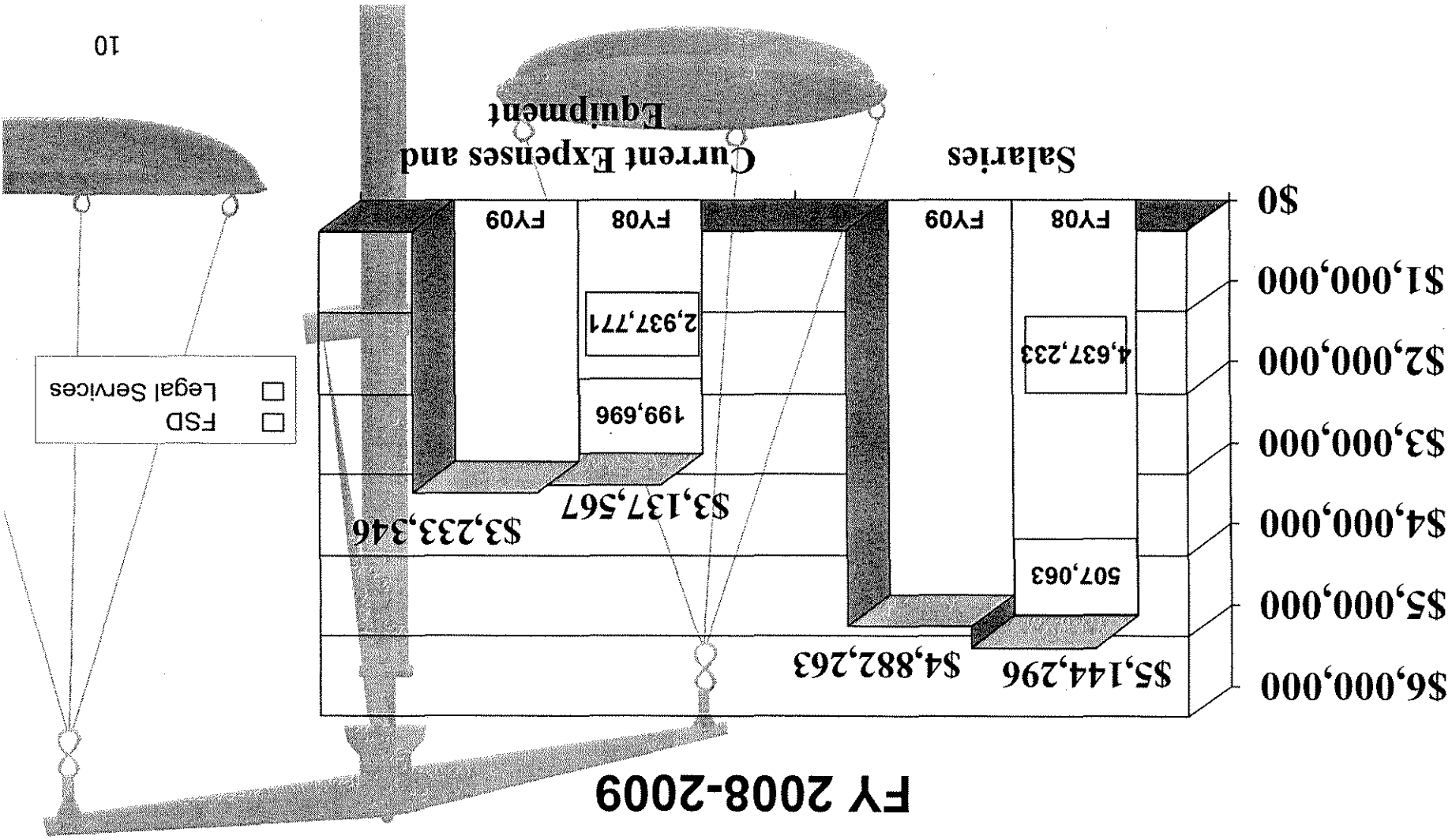


Department of the Corporation

Counsel

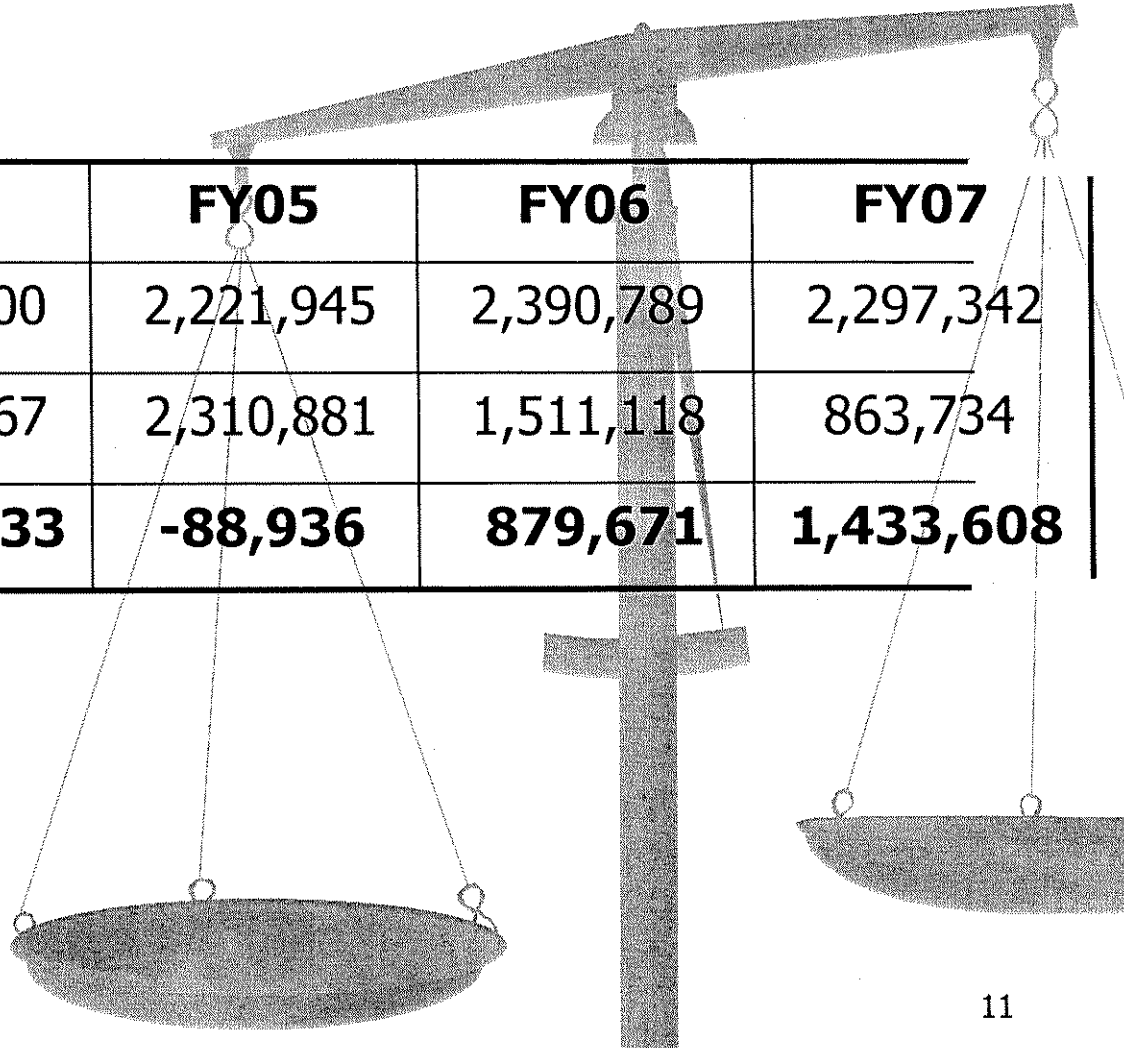
Operating Budget

FY 2008-2009



CONSULTANT SERVICES

FY04 – FY07



	FY04	FY05	FY06	FY07
Appropriation	2,447,700	2,221,945	2,390,789	2,297,342
Expended	1,342,467	2,310,881	1,511,118	863,734
Lapse	1,105,233	-88,936	879,671	1,433,608

SALARIES

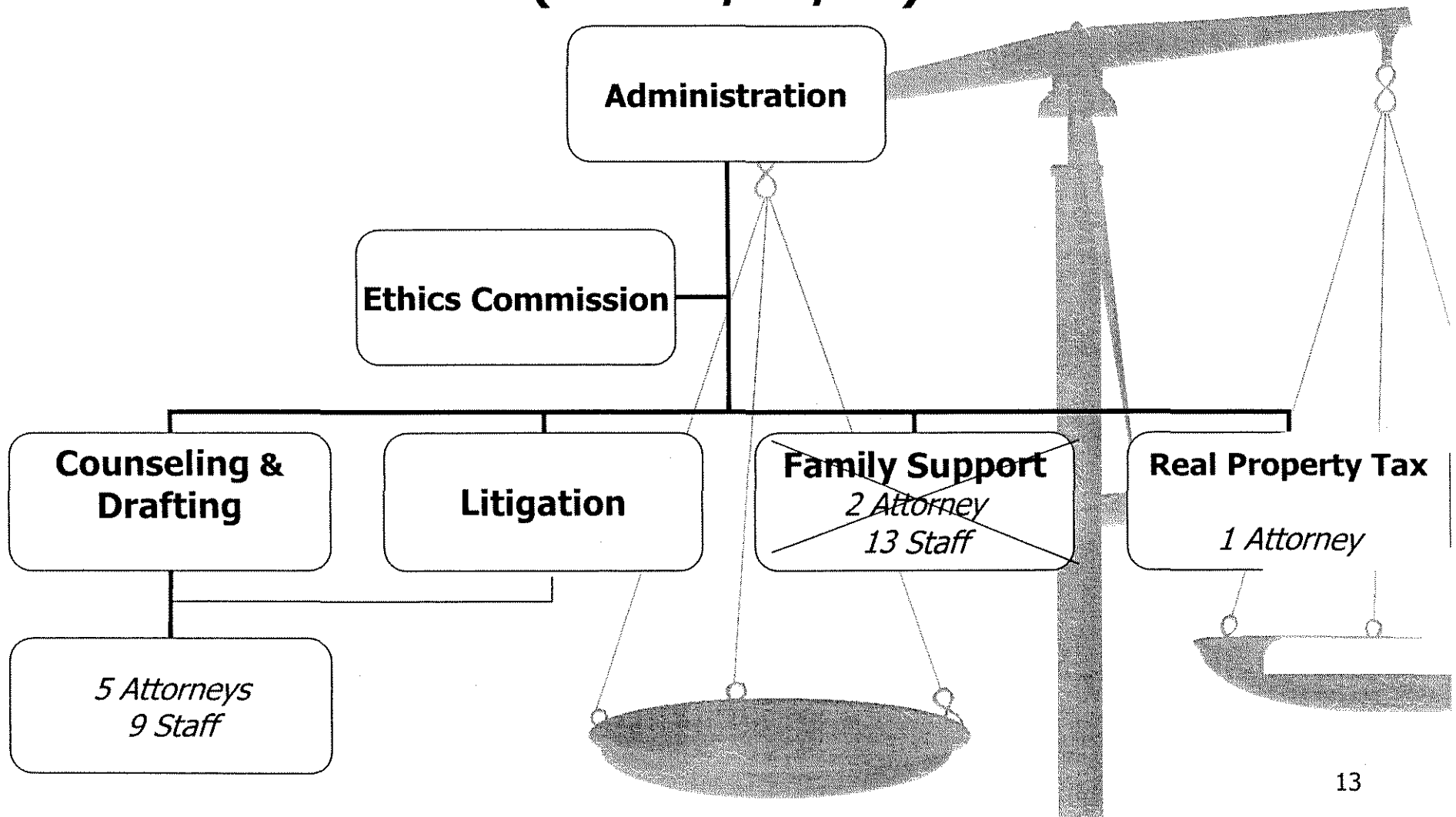
FY04 – FY07

	FY04	FY05	FY06	FY07
Appropriation	3,439,478	3,857,849	3,927,001	4,161,168
Expended	3,116,313	3,514,536	3,665,083	3,822,047
Lapse	323,165	343,313	261,918	339,121

Department of the Corporation Counsel

Vacancies (FTEs)

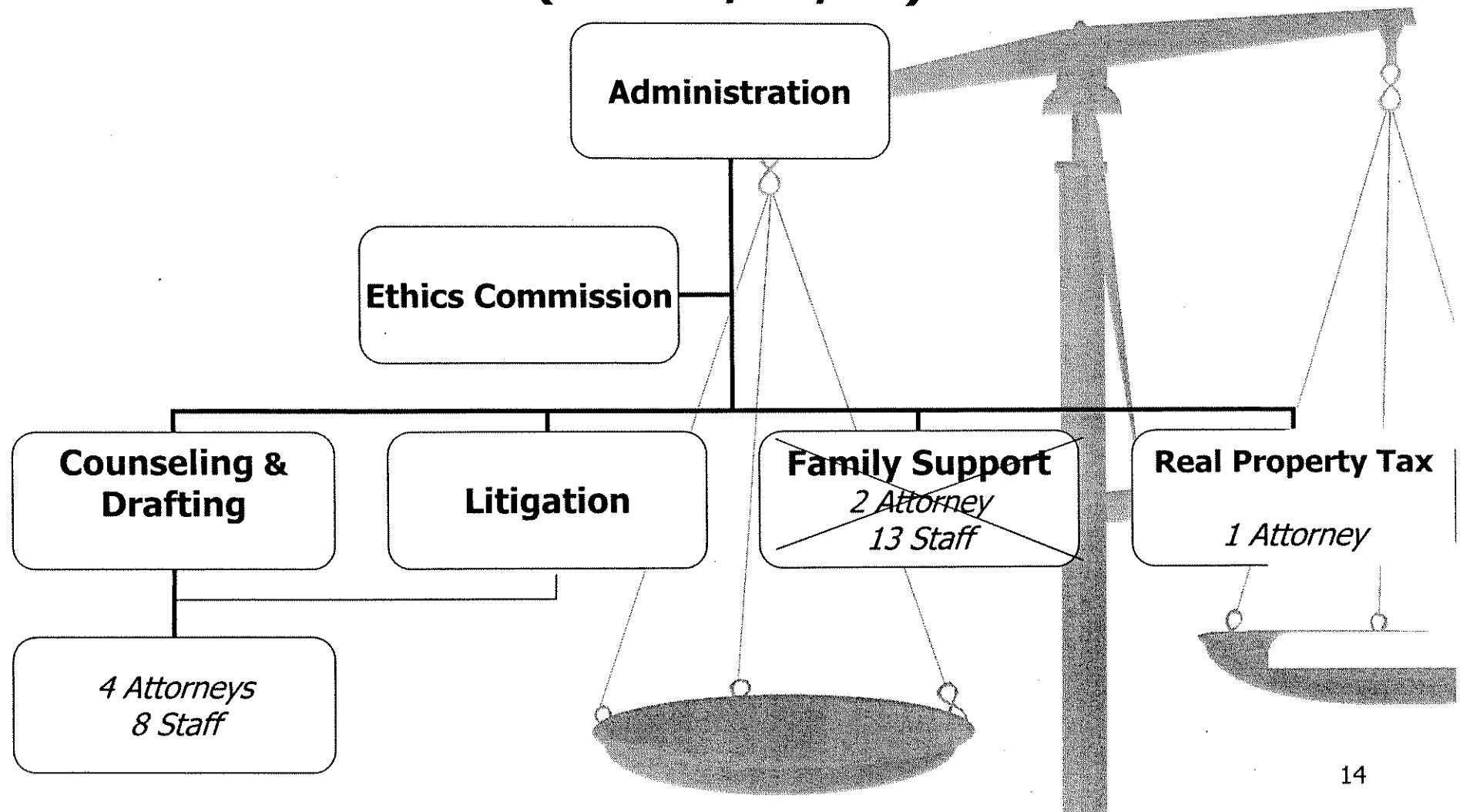
(As of 1/31/08)



Department of the Corporation Counsel

Vacancies (FTEs)

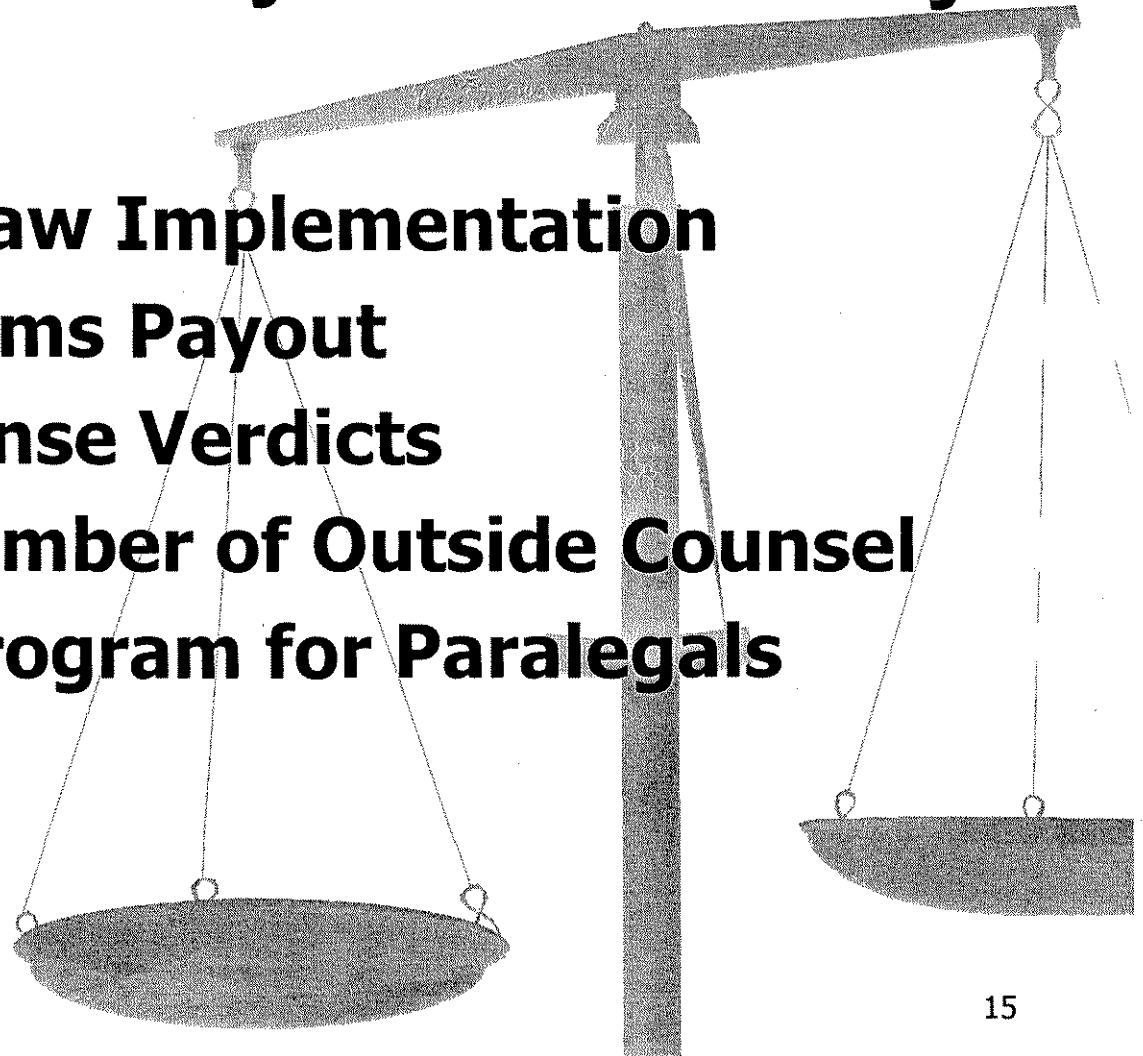
(As of 3/12/08)



HIGHLIGHTS

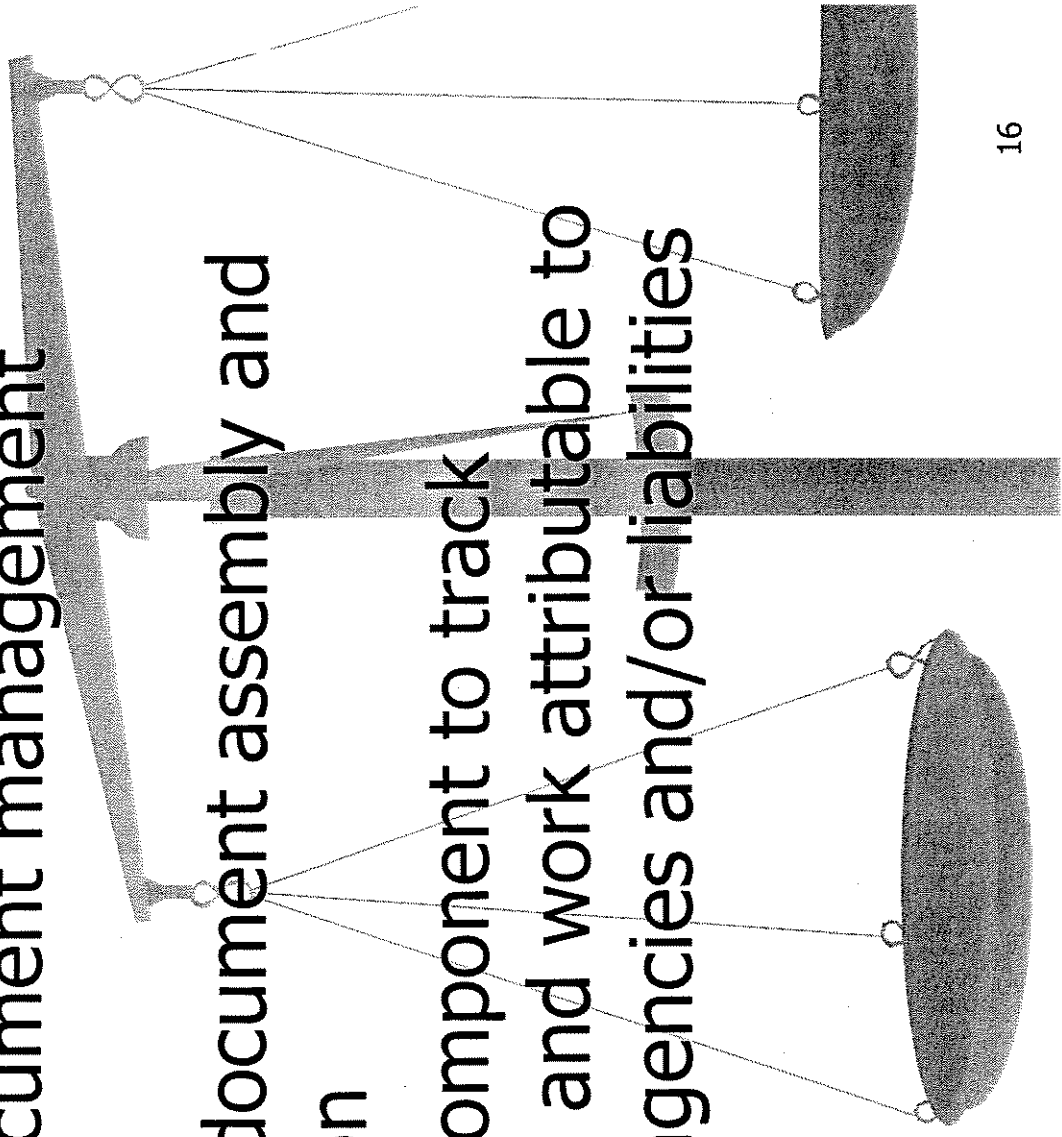
Emphasis on Quality and Efficiency

- **Successful ProLaw Implementation**
- **Decrease in Claims Payout**
- **Successful Defense Verdicts**
- **Reduction in Number of Outside Counsel**
- **New Training Program for Paralegals**



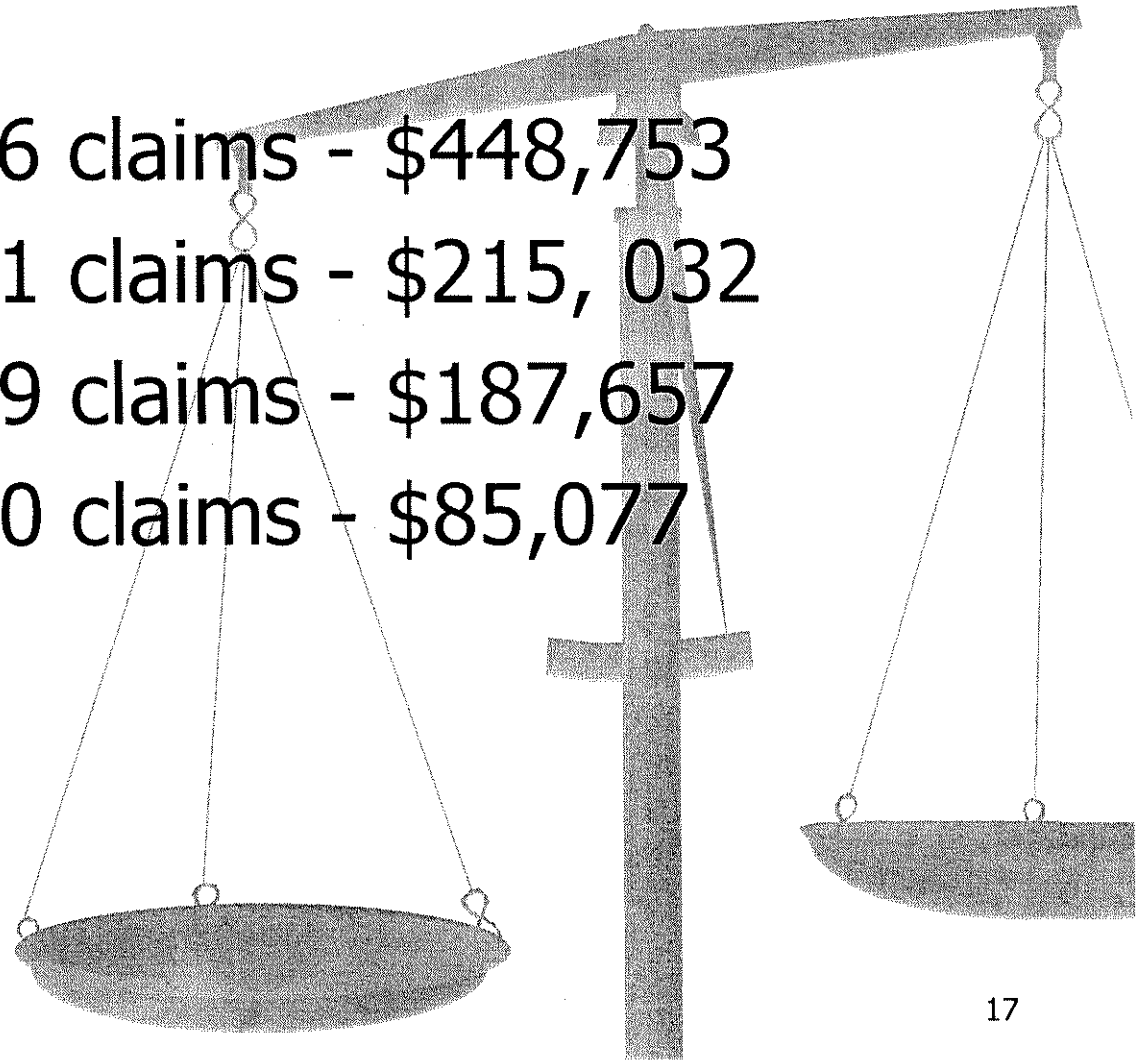
ProLaw . . . FINALLY!

- Office-wide document management system
- Facilitation of document assembly and form generation
- Timekeeping component to track attorney hours and work attributable to different City agencies and/or liabilities



Decrease in Claims Payout

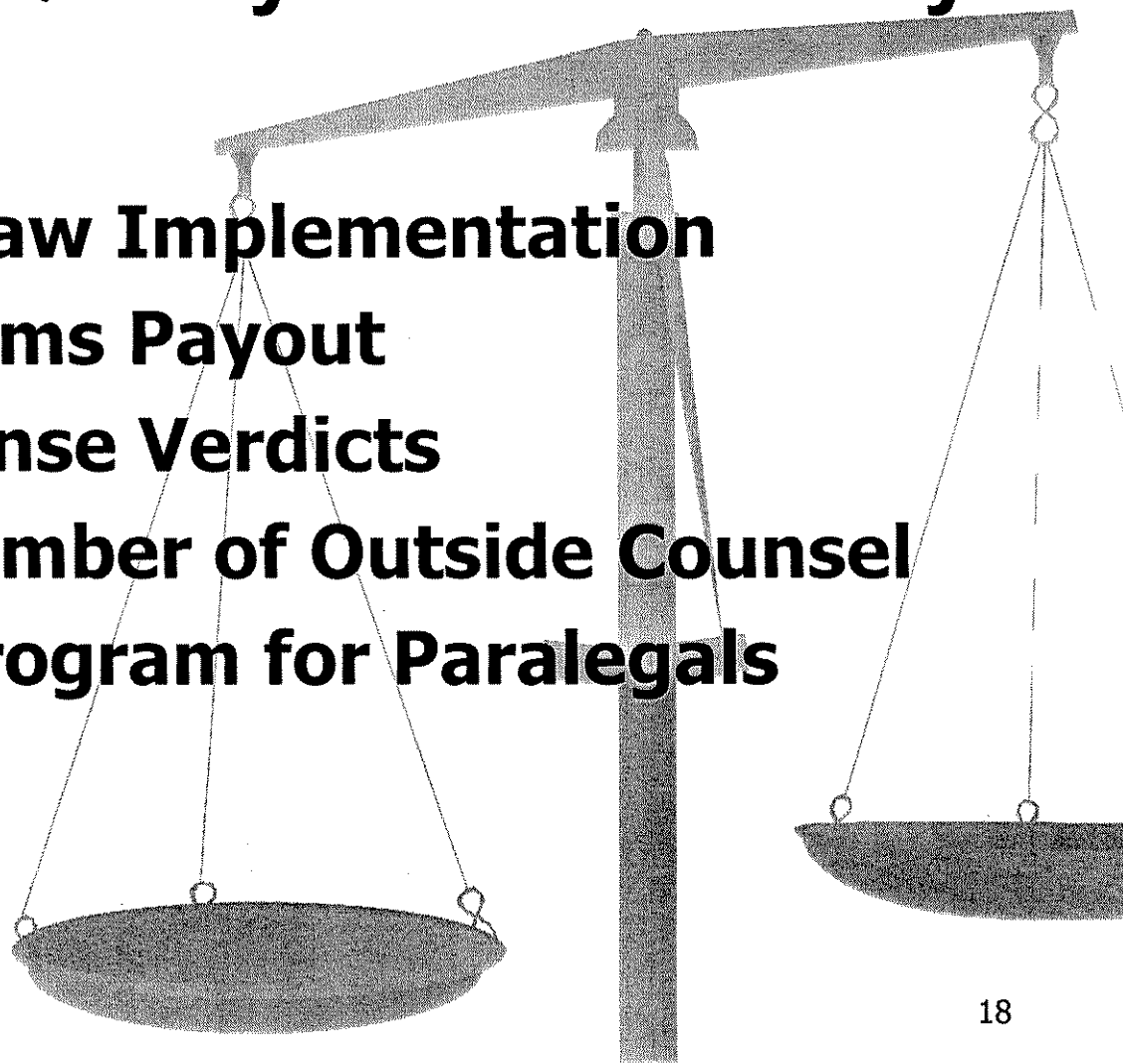
CY2004: 986 claims - \$448,753
CY2005: 961 claims - \$215,032
CY2006: 959 claims - \$187,657
CY2007: 720 claims - \$85,077



HIGHLIGHTS

Emphasis on Quality and Efficiency

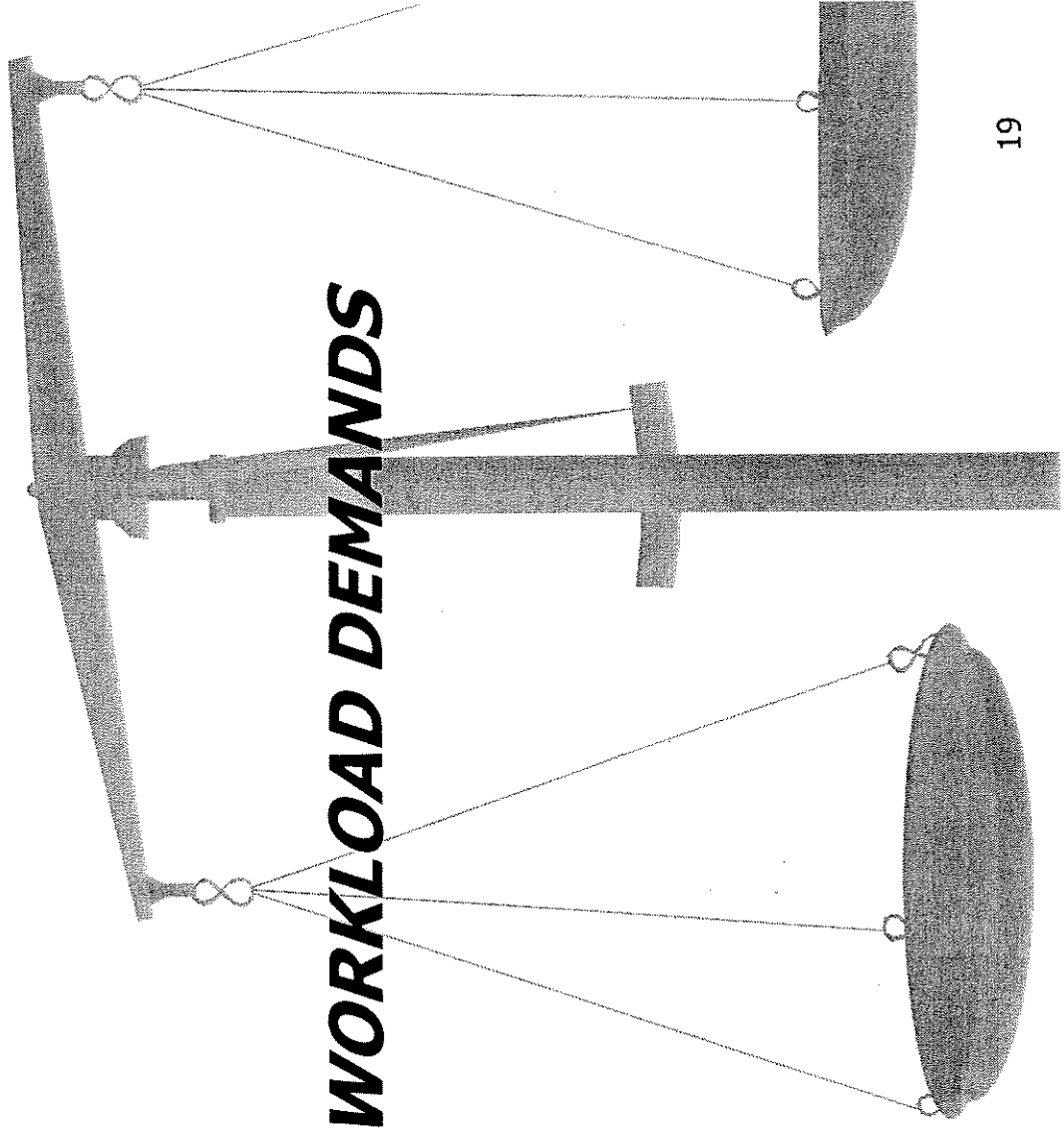
- **Successful ProLaw Implementation**
- **Decrease in Claims Payout**
- **Successful Defense Verdicts**
- **Reduction in Number of Outside Counsel**
- **New Training Program for Paralegals**



OPERATIONAL ISSUES

➤ ***SPACE***

➤ ***CURRENT WORKLOAD DEMANDS***



Workload Demands

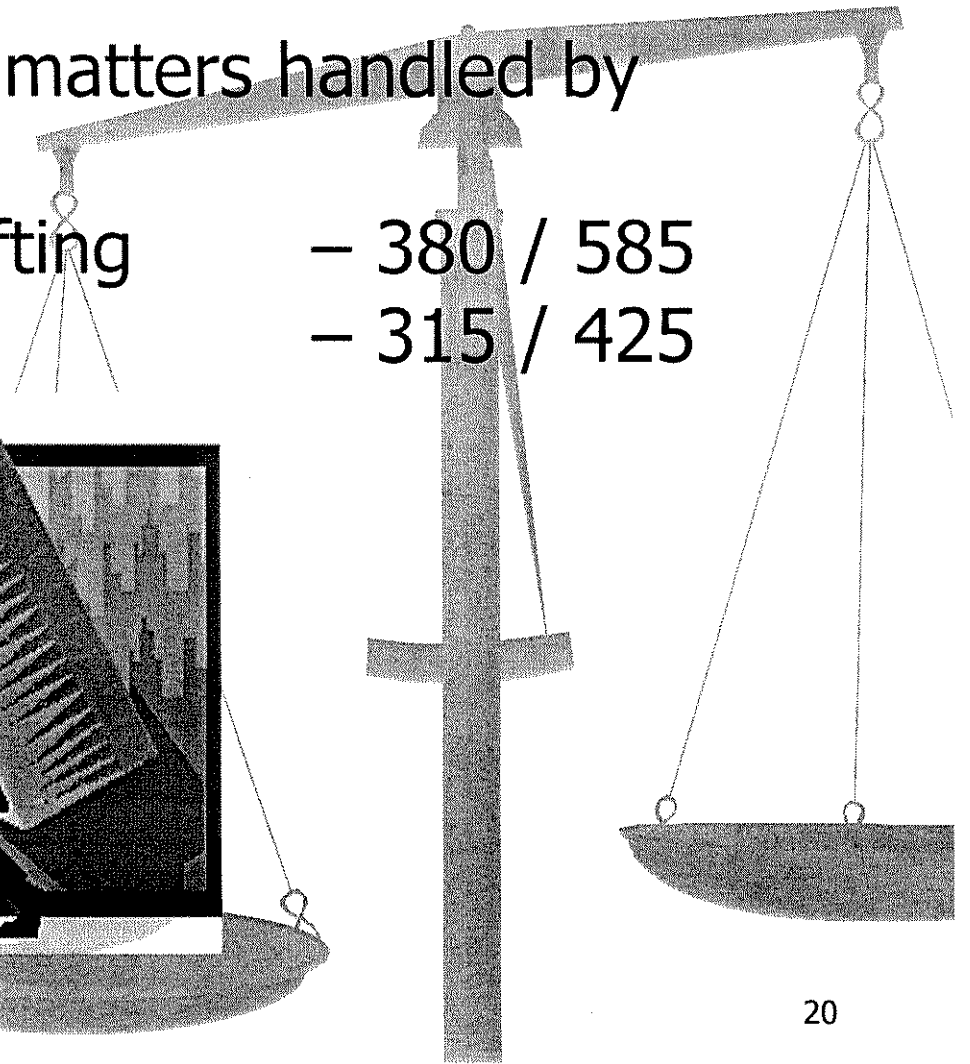
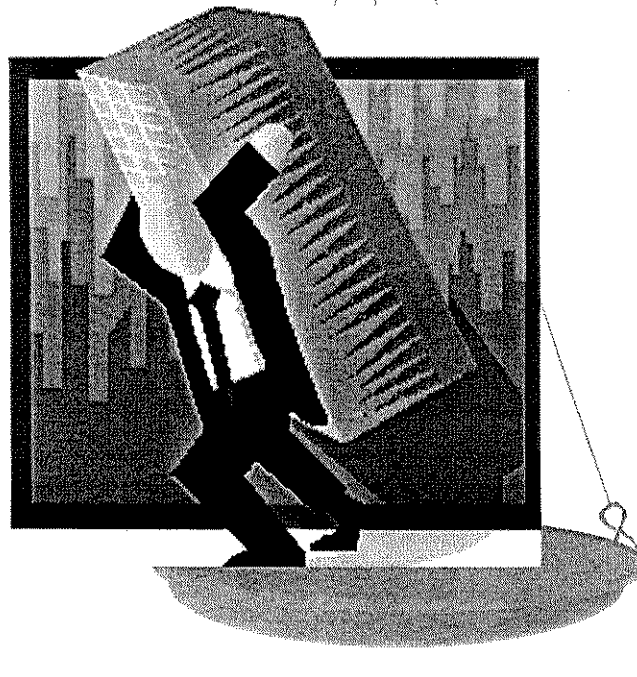
FY 2006 / FY2007

□ Average number of matters handled by each attorney:

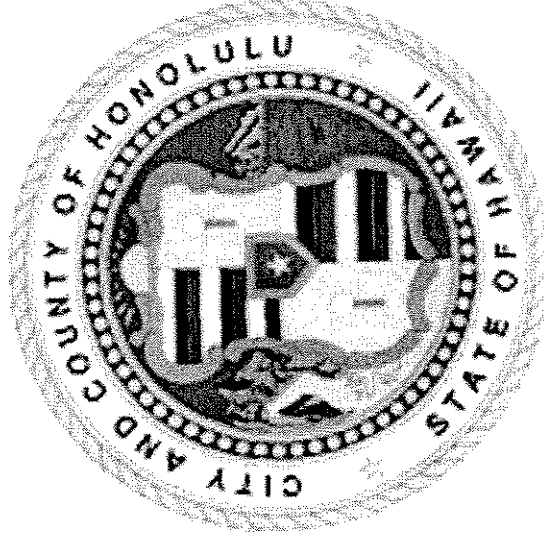
- Counseling & Drafting
- Litigation

– 380 / 585

– 315 / 425

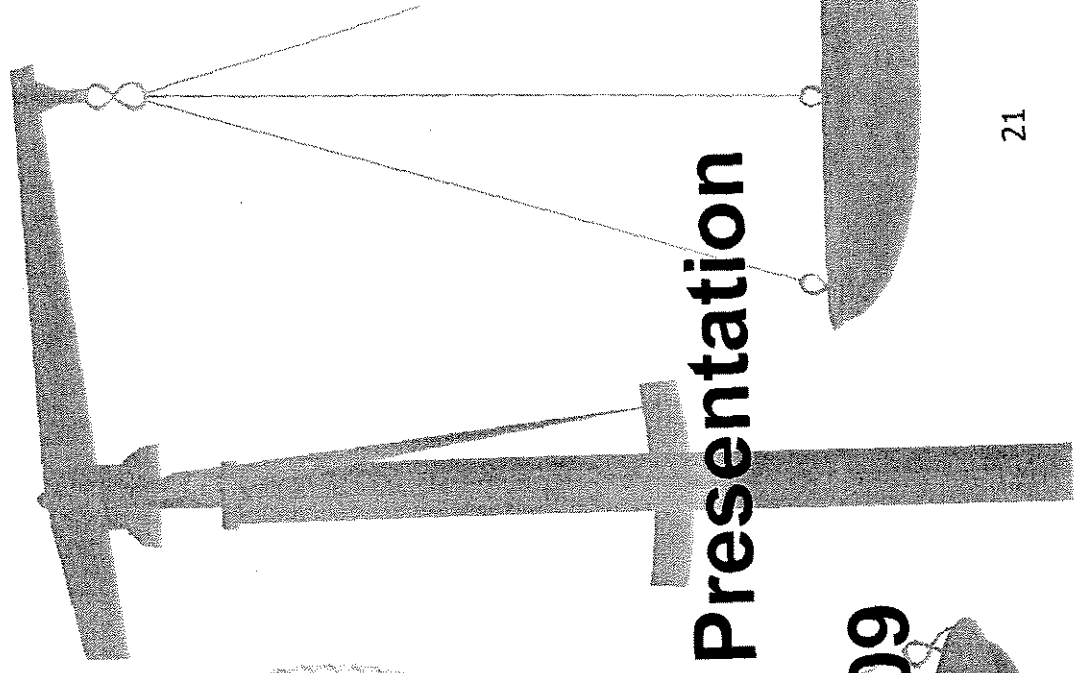


Department of the Corporation Counsel



Operating Budget Review Presentation

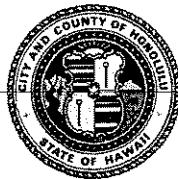
Fiscal Year 2009



ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

715 SOUTH KING STREET, SUITE 211, HONOLULU, HAWAII 96813-3091
Phone: (808) 768-7786 • Fax: (808) 768-7768 • EMAIL: ethics@honolulu.gov
Internet: www.honolulu.gov/ethics

MUFI HANNEMANN
MAYOR



CHARLES W. TOTTO
EXECUTIVE DIRECTOR & LEGAL COUNSEL

Testimony of the Honolulu Ethics Commission
Committee on Budget
Annual Budget Review
March 12, 2008
1:30 p.m.

Good afternoon Chair Apo and members of the Committee. My name is Chuck Totto and I am the Executive Director and Legal Counsel for the Honolulu Ethics Commission. The Commission is attached to the Department of Corporation Counsel for administrative purposes only.

The Commission's requested FY2008-2009 budget is \$213,786. This reflects an increase of \$7,425, or 3.5%, over the allocated FY08 budget. The increase results from salary adjustments.

I am happy to answer any questions. Thank you.

RECEIVED

MAR 12 12 28 PM '08

CITY CLERK
HONOLULU, HAWAII